



DANGOOR NEXT GENERATION PROGRAMME KEYWORKER PACK



Dear Key Worker

The project

When selecting participants, British Exploring and Catch22 will look for those who are enthusiastic and keen to learn, and those who we feel will benefit most from the overall experience. This may be judged on a combination of criteria which may include, but is not exclusively based on, a desire to improve confidence and self-belief, or to 'prove themselves', wanting to learn new skills and improve future prospects, an ambition to see a part of the world or take part in an activity which they would otherwise not have access to for financial or any other reasons. It is not expected that applicants to the programme will have any previous experience in wilderness expeditions. Applications from young people who are NEET (not in employment, education or training) or expect to become NEET will be prioritised.

Consideration for selection

Whilst British Exploring aims to present a programme which is as inclusive as possible, taking part in a challenging overseas expedition is a difficult experience. It is important that both Key Workers and applicants appreciate that the UK training programme is also an opportunity for us to assess how young people may cope under these pressures. British Exploring will not invite any participant to take part in the overseas expedition phase if their participation presents a risk to their physical or psychological health or safety, the health or safety of others or the success of the programme as a youth development initiative.

Referrals

We appreciate that referring a young person to the Dangoor Next Generation Project is not a straight forward process and there are some additional requirements which you will need to be clear about before you tell a young person about this opportunity. Below is a detailed list of duties that a key worker may need to do to ensure the young person's participation is a smooth process – we appreciate that every young person is different and require different levels of support but please read this information carefully before referring someone on to the Dangoor Next Generation Project and contact me if you have any queries regarding the outlined duties.

Prior to selection and documentation

- Key workers will support young people with their online application forms
- Key Workers will provide a referral for the young person detailing their support/behavioral needs.
- Key Workers will support the young person with their passport applications and EHIC cards if necessary
- Key Worker will support the young person to complete their consent forms – documentation is listed below.

UK Training Phase Planning

Ensure young people are aware that they have been selected to take part in the UK training phase, **Note-** key workers and young people will receive an email telling the young person they have been selected to try the UK phase of this project. Key Workers will need to explain that this does not guarantee a place on the expedition.

Ensure young people have the basic kit list for the UK training event – this is detailed in the Explorer Information pack attached to this email.

Organise transport to and from the nearest coach pick up point for UK training venues.

During the UK training and after the events have taken place

Note – It is important for us on the Dangoor Next Generation project that the keyworker or appropriate cover is on the end of a phone if we need them during the training events. In very rare cases we might need to send a young person home from the training event, we normally organise and pay for the main journey, however in these cases we might need a Key Worker to check they have arrived home and can get to their houses safely.

For the young people that are successful in gaining a place on the expedition

After the UK training events, the young people will receive an email letting them know they are successful on to the next phase of the programme which will be the main expedition. This information will need to be passed to the young person (they don't always check their emails so your support would be helpful)

For those that are unsuccessful in getting a place on the expedition

Note – The Dangoor Next Generation Programme Manager will contact the key workers of those that have not made it through the UK phase, a detailed explanation will be provided to the Key Worker. It is then a requirement for the referring Key Worker to pass this information to the young person in a supported environment. We appreciate this can be difficult information to receive down the telephone for a young person and this is why we feel it's better to deliver this news in person so they can reflect on this with the support of a familiar person.

Expedition Phase

- Ensure the young person is aware of the expedition dates
- Ensure the young person has the complete kit list ready for the expedition
- Ensure the young person has their passport and EHIC
- Ensure transport to and from the airport is in place

During the expedition

It is important for us on The Dangoor Next Generation project that the keyworker or appropriate cover is on the end of a phone if we need them during the expedition – this is normally just support over the phone in most cases. In very rare cases we might need to send a young person home from the expedition, we normally organise and pay for the main journey, but in these cases we might need a Key Worker to collect the young person from the airport and ensure they arrive home safely.

Any question, please call Chloe Moul on 07540673347

Thank you

Stage	What's involved?	Dates
Online Application	<p>There are 5 sections in the application:</p> <ul style="list-style-type: none"> Personal Details Personal Statement How can we support you? Medical Questionnaire Terms and conditions 	<p>Applications open 1st February</p> <p>Applications close 13th April</p>
Referral	<p>Once the young person has completed their application, we will email you to request a reference.</p>	<p>Deadline 14th April</p>
Application Outcome	<p>Successful candidates will receive an invitation to Explorer induction weekend; They will need to contact British Exploring to confirm their place and travel arrangements.</p> <p>Keyworkers will receive notification where candidates have been unsuccessful.</p>	<p>28th April</p>
Documents Stage 1	<p>Here, we require the young person to upload 1 form with your assistance.</p> <p>A consent form</p> <p>The forms can be found on the online portal. If the young person is over 18 they only need to complete the over 18 forms. If under 18 they must complete the under 18 forms and have them signed by a guardian. These forms must be submitted before ExplorerInduction.</p>	<p>Deadline 28th April</p>

<p style="text-align: center;">Explorer Induction Weekend 5th-7th May</p>		
Training Week Invite	<p>After Explorer induction we will send travel arrangements for explorer training week. The young person must confirm their attendance and travel arrangements.</p>	Friday 12 th May
Documents Stage 2	<p>They will need to upload 2 photocopies with your assistance:</p> <p>1 copy of their Passport, or proof that they have applied for a passport.</p> <p>1 copy of their EHIC, or proof that they have applied.</p> <p>These photocopies must be uploaded before explorer training week.</p>	Deadline 25 th May
<p>Explorer Training Week 29th May - 3rd June</p>		
<p>ICELAND EXPEDITION 26th July-14th August 2017</p>		

Dear Parent / Guardian / Carer

A young person under your care has been nominated for one of our Expedition Programmes, a youth development initiative which will provide him/her with an opportunity to expand their horizons, see new places and learn about themselves.

Please read the participant information pack that your son/daughter/ward received, including the terms and conditions of the programme, before completing this form. If you have any questions about the expedition, please feel free to contact the Expeditions Team, on 020 7591 3174 during office hours or alternatively you can email us to expeditions@britishexploring.org

Declaration

- I give my consent to my son/daughter/ward attending the programme, which will include education, training, residential and an overseas expedition followed by engagement support activities on return to the UK.
- I understand that invitation to the first phase of the UK training does not guarantee a place on the overseas expedition.
- I understand that while my son/daughter/ward is participating in the programme they will be subject to the programme general code of conduct and will be required to obey the instructions and advice of expedition leaders, otherwise they may be sent home if necessary.
- I understand the project will do everything in its control to protect my son/daughter/ward's personal possessions but cannot be held responsible for any loss or damage.
- In the event of an accident or illness I understand that every effort will be made to contact me but, if this is not possible, I authorise the expedition leader to consent to any medical treatment from a qualified medical practitioner which, in the opinion of the qualified medical practitioner, may be necessary for my child during the course of the expedition.
- I can confirm I have read and understood the following documentation and agree to comply with any recommendations therein (please tick the boxes which apply below)

Participant Information Pack, your son/daughter/ward have received this with their registration email

(please tick)

Terms and Conditions you can read them here <http://bit.ly/2geQuW0>

(please tick)

Photographs, films, quotes and case studies may be used for newspapers, TV magazines, British Exploring or Catch22 websites, external websites or British Exploring or Catch22 leaflets, posters and newsletters.

I can confirm I am happy for my young persons image or words to be used in any of the above media (please tick)

Please use their real name (please tick only one)

Please anonymize (please tick only one)

By completing and signing this form, you are agreeing to the below named Young Person participating in the Expedition Programme 2017.

Name of Expedition Participant _____

Signature of Parent / Guardian / Carer _____

Name of Parent / Guardian / Carer _____ **Date:** _____

* Note The medical profession takes the view that parents' consent to medical treatment cannot be delegated. This view is explicit in the Child Act 1989. Thus, medical consent forms have no legal status and a doctor/nurse insisting on a particular treatment has the right to do so. However, it can be a comfort to medical staff to have general consent in advance from parents.